

## Checklist for Outgoing Exchange Students

- ✚ Apply for backup courses at Stockholm University April 15 / October 15 deadlines
- ✚ Apply to Partner University
- ✚ Apply for housing at Partner University
- ✚ Apply for Erasmus or Nordplus grant
- ✚ Complete online language test (Erasmus+ only)
- ✚ Complete Learning Agreement (to be sent to you via e-mail)
- ✚ Order EHIC card from Försäkringskassan or your home country's insurance provider
- ✚ Give account details for Erasmus/Nordplus
- ✚ Check/renew passport and id-card (valid at least 6 months after last day of exchange)
- ✚ AFTER Letter of Acceptance received - send to [exchange@ims.su.se](mailto:exchange@ims.su.se) and upload to Erasmus+ Grant Application (Erasmus+ only)
- ✚ AFTER Letter of Acceptance Received - buy tickets in time for arrival at Orientation Week
- ✚ Pay housing deposit/rent (if housing received)
- ✚ Sublet your own room/apartment? Post in our FB Forum
- ✚ Apply for financial aid as usual (CSN for Swedish residents)
- ✚ Pick up insurance card at IMS (International Coordinator's Office)
- ✚ Check if you need a complementary insurance to STUDENT UT that you have
- ✚ Check registration status at <https://minastudier.su.se> (1 week before departure)
- ✚ ...
- ✚ ...